

# Tom Kimball, Ph.D. Resume of Work Experiences

## Mission

Improve human performance in the workplace by designing, facilitating and evaluating experiential learning programs, applying concepts and principles of instructional systems design, structured documents, accelerated learning, and high expectations for all

## Education

Ph.D. in Ed. Psych., USC, Los Angeles, CA

Specialties in research methodology, personality assessment, counselor training

MA in Graduate Arts and Sciences, The Catholic University of America, Washington, DC

Specialties in Educational administration, Secondary curriculum, science and mathematics

BA in Philosophy, St. Ambrose College, Davenport, IA

Minors in mathematics and science

## Work experience

KnowSys, Inc., Lummi Island WA [www.knowbiz.biz](http://www.knowbiz.biz)

Web site Designer, Computer Consulting (May 2001-present)

Use Macromedia DreamWeaver and FrontPage software to design and maintain Web sites

Tutor and empower clients to design and maintain their own Web sites

Consult in person and by phone to solve computer application problems

Boeing Leadership Center (BLC), St. Louis MO, Mgr. Terri Anderson,

Process Observer for Strategic Leadership Seminar (Aug 2001-Oct 2002)

Observe and facilitate business simulation teams for BLC training program

Herrick Douglass Inc, Information Technology Consulting, Bellevue, WA 98004, 425 467-8000

Senior Consultant, Technology Solutions (Nov 2000-May 2001)

Mentor, facilitate, train, and counsel IT consultants to capture re-usable intellectual capital for assessing and improving IT operations of telecom and network clients: AT&T, Sprint, Verizon

Lead intellectual capital support group of systems analysts and technical writers, under direction of National Operations Engineering (OE) Mgr

Select, analyze, structure, and distribute knowledge of IT consultants, using various media: videotapes, paper and electronic documents, and Internet/intranet site pages

Create, edit, and genericize document modules for re-use in various e-business communications

The Boeing Company, Boeing Institute of Aerospace Leadership, Seattle, WA 98124-2207

Mgr. Patricia L. Dunphy, Learning Navigator Designer (Feb 2000-Oct 2000)

Collaborate nationally in virtual team to consult, design, develop, deliver, and evaluate Learning Navigator portal to use in Transition To Management (TTM) training media — classroom and Web based

Communicate with virtual team members by e-mail, phone, Net Meeting while developing and editing initial versions of Learning Navigator portal for BLC Web site

Initiate learning activities to establish virtual Communities of Practice for graduates of TTM2 and TTM3 classes

Facilitate beta-versions of Learning Navigator portal for TTM2 and TTM3 classes

Summarize in a hyper-linked MSWord document all content of the existing TTM1 Web site and every link to Boeing supervisor knowledge bases to enable BLC management to scope a design revision for TTM1

More...

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Instructional Systems Designer (Jan 99-Jan 2000)

Consult, design, develop, facilitate, and evaluate instructional systems in classroom and Web based training media for the Boeing Service Response Center

Support Boeing Leadership Center curriculum, using DreamWeaver and Domino software

Play customer and supplier roles by phone for the Boeing Executive Program (BEP) business simulation during several two-week sessions

Document all facilitation and management tasks for the customer-supplier segment of the BEP business simulation to ensure valid/reliable continuance

Serve as Web site focal for Information Systems Processes training group

Information Mapping, Inc., Waltham, MA

Certified Instructor, PT Employee (Oct 1992-Feb 1995)

Facilitate four different public and on-site seminars to build skills of 1,000+ writers in procedures to plan, analyze, organize, sequence and present information for diverse readers

Boeing Computer Services, Seattle, WA

Educational Consultant (Jan 1991-Oct 1992) Education and Training

- Apply principles of project management and strategic quality planning to instructional system design (ISD) projects
- Survey instructors, designers, developers, managers and printed sources to improve ISD design effectiveness
- Analyze, summarize, and report survey information
- Propose curriculum to implement recommended changes
- Design course to evaluate course effectiveness
- Redesign and co-facilitate course to develop new instructors
- Set up project management system for ISD projects

Los Angeles County Schools

Consultant, Staff Development (Dec 1982-Apr 1984)

- Monitor regional programs and supervised their training staffs
- Provide technical services in program development
- Plan, organize, and evaluate policies, programs, and processes to meet guidelines for Technology Education Centers
- Conduct training sessions for educational clients of LACo
- Serve as resource to all 96 public school districts in LACo to develop organizations, management interns, and teachers

Southern California Facilitator (Aug 1977-Oct 1979)

- Assist in the dissemination of federally funded innovative projects
- Conduct in-service training
- Develop and implement change management training program for CA educational administrators

Assistant Director (Oct 1979-Dec 1982), Teacher Expectations and Student Achievement Program (TESA)

- Train teachers and coordinators in public school agencies in CA and U.S. cities
- Link LACo and administrators of regional and local agencies to coordinate teacher training
- Disseminate awareness information, initiated funding applications, and provide technical help to school agencies
- Develop, write, demonstrate, edit, update training programs and manuals for innovative programs
- Plan, establish, monitor, evaluate network of national training centers to train workshop coordinators
- Link with Phi Delta Kappa Intl. staff to plan publication and dissemination of TESA training materials
- Set up contacts to implement TESA in U.S. and abroad

Contact: Tom Kimball 1774 Seacrest Drive, Lummi Island, WA 98262

E-mail: [kayak.knowbiz@gmail.com](mailto:kayak.knowbiz@gmail.com)